# CONSTITUTION AND BY-LAWS OF THE ROCKY MOUNTAIN BONSAI SOCIETY

## CONSTITUTION

#### ARTICLE I. NAME AND ORGANIZATION

- Section 1. The name of this club shall be the Rocky Mountain Bonsai Society.
- Section 2. This Club shall be a non-profit organization.

#### **ARTICLE II. PURPOSES**

- Section 1. To create interest, educate and inspire participation by both advanced and beginning growers of Bonsai and to increase enjoyment of Bonsai.
- Section 2. To advance appreciation of Bonsai through Club participation in exhibits, workshops and shows.
- Section 3. To supply and co-ordinate information on Bonsai, including methods, sources of supplies, and experiments.
- Section 4. To communicate with other Bonsai Clubs to acquaint each with the activities of others, new developments of interest and to share Bonsai opportunities and learning experiences.

## **BY-LAWS**

#### ARTICLE I. MEMBERSHIP

- Section 1. Membership shall be limited to those who express a sincere interest in Bonsai and the purposes of the Rocky Mountain Bonsai Society.
- Section 2. Upon recommendation of the Executive Board and approval by a two-thirds majority of the membership, individuals are elected to Honorary Membership in the .Rocky Mountain Bonsai Society. The conditions of Honorary Member shall be specified at the time of election.

#### ARTICLE II. DUES

Section 1. Annual dues shall be set by a majority vote of those present. Changes in dues must be submitted to the membership at a meeting prior to the vote by the membership. Annual dues shall by payable in July of each year. Dues for new members joining the Club after July shall be reduced by 1/12 of the regular annual amount for each month they joined after July.

### ARTICLE III. MEETINGS

- Section 1. The Club will meet at least once a month. Special meetings may be called by the Executive Beard. Notification of special meetings will be made by mailer phone, if needed.
- Section 2. Quorum will be constituted by one-fifth of the total membership for transaction of business at any regular meeting. Five members of the Executive Board constitute a quorum for transaction of business at any meeting of the beard.
- Section 3. Each member shall be allowed one vote, the President only voting in case of a tie at regular meetings.

Section 4. Order of Business, this Club shall be governed by the rules of parliamentary procedure. Order of business can be dispensed with in accordance to programs.

#### ARTICLE IV. EXECUTIVE BOARD

Section 1. All affairs, business, government, and general management of the Club shall be vested in the Executive Board, comprised of: President, Vice president, Secretary, Treasurer, immediate past President, Program Chairman, Show Chairman, and Members-at-Large.

Section 2. The Executive Board shall be elected in the fall of each year. The Nominating Committee shall present the slate to Club members one meeting prior to the election. Nominations from the floor, with prior consent of the nominees I will be accepted at the time of election. Officers shall be elected by a majority ballot and assume office at the first meeting of the new calendar year.

Section 3. In case of vacancy in Presidency, the Vice-President shall become President. Any vacancies shall be appointed by the President with the consent of the Executive Board.

#### **ARTICLE V. OFFICERS**

Section 1. President shall preside at all meetings of the membership and *all* Executive Board meetings. The President shall be a member ex-officio of all committees except the Nominating Committee.

Section 2. The Vice President shall assist the President in all phases of the conduct of the Club business and in the absence of the President shall perform all the duties of President.

Section 3. The Secretary shall keep the minutes of all proceedings of the Club, supervise & direct the preparation and distribution of the club's newsletter, facilitate communication of club activities and events to the Club officers, committee chairpersons, appointees and general membership, and keep and make available copies of the Constitution and By-laws. The Secretary shall also keep Club membership list current with addresses, e-mail addresses and phone numbers.

Section 4. The Treasurer shall keep an itemized account of all funds received and expended. He shall render an account of receipts and disbursements upon request of the Executive Board. He shall receive and deposit the funds of the Club in an account in the name of the Club.

Section 5. The Program Chairman shall share the responsibility for Program planning with the Executive Committee.

Section 6. The Show Chairman shall share the responsibility for planning and conducting the annual Bonsai Show with the Executive Committee.

Section 7. The Members-at-Large shall meet with the Executive Committee as voting members in the conduct of Club affairs.

#### **ARTICLE VI. COMMITTEES**

Section 1. The President shall appoint three (3) Club members to serve as a Nominating Committee no later than September of each year. The Nominating Committee shall prepare a slate of candidates for Club offices for the coming year.

Section 2. The President shall appoint a committee to audit the books annually.

Section 3. The President shall appoint any committees and individuals as necessary during his term of office in order to fulfill the Club's stated Purposes in the Constitution.

# ARTICLE VII. FISCAL YEAR

Section 1. The fiscal year of the Rocky Mountain .Bonsai society shall be from July 1 of each year to June 30 of the following year the following year, beginning July 1, 1995.

## **ARTICLES VIII. AMENDMENTS**

Section 1. These By-Laws may be amended at any regular meeting or special meeting by a two-thirds majority vote of those present and voting. Such proposed amendments must be presented to the membership at a meeting prior to the voting by the membership on the proposed amendment.

# **REVISION HISTORY:**

Updated and Approved by the members on 01/18/2013

Last Revision(s): 01/08/2013